

DODASA RANCH *Camp*



5059 Carol Lane, Valley Springs, CA 95252 | ph 209.772.2700 fx 209.772.3700 | info@dodasa.com www.dodasaranchcamp.com

Hello!

The person listed on this sheet is applying for a support position (medical professional, facility staff and/or kitchen professional) at a summer camp for teenagers. This form was sent to you to help us assess the candidate's personality and skills, as they would relate to such a position. Your familiarity with the candidate will provide us with some of the important information necessary to help us successfully arrive at our hiring decision.

Personal and employment references are among the most important criteria upon which we base our decisions.

Our camp, located in California, is a coed teen day and residential camp with boys and girls ranging in age from 6-16. Staff working in the camp environment, are faced with a very demanding and often difficult job. They often live, work, eat, sleep and play with the kids on a day-to-day basis for over six weeks.

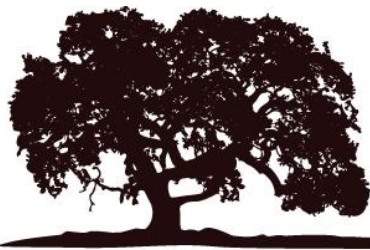
Staff members who join our staff do so with the understanding that ours is a caring and sharing environment with the focus on creating the best possible experience for our campers. Our staff members are expected to give 100% effort towards the needs of the camp program and the campers.

We will be speaking with the applicant and assessing his/her various skills and background, however any information you offer creates a better overall view of the person. The information you provide us with is strictly confidential and will not be shared with the applicant. It is used only as a tool to assist us in our hiring process.

Please complete and return both pages of this form as soon as possible. You can fax it to: Attention Don Parker, Director at (209) 772-3700 or you can mail it to the above address to my attention. Thank you for your honesty and assistance.

Yours Truly,

Don Parker
Director, Owner



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Reference

Name of applicant _____

Name of person writing reference _____ Date completed _____

Signature of person writing reference _____

Address _____

Home phone _____ Work phone _____

In what capacity do you know this applicant? _____

How long have you known him/her? _____

Based on your knowledge of this applicant, how well does he/she relate to teenagers? _____

Based on your knowledge of this applicant's social skills, how well does he/she relate to peers? _____

In which role would this applicant be most effective? (Rate: 1-MOST effective to 3-LEAST effective)

- Supervising teens in daily activities
- Supervising and reviewing peers and adults
- Teaching a specific skill and/or activity (i.e. soccer, dance, biking, swimming)

In which situation would this applicant be most effective? (Rate situations 1-MOST effective to 3-LEAST effective)

- Leading a group of 15-25 people
- One-on-one interactions
- Working alone on a project

Given the following 12 personality characteristics, rate this applicant from 1 to 3 (1 being STRONG personality characteristic and 3 being a WEAK personality characteristic). For example, if you believe that the applicant possesses an 'average' level of maturity and self-awareness, select the number '2'. If you feel that the applicant possesses a fantastic level of self-confidence, select '1'.

- ____ Maturity and self-awareness
- ____ Leadership ability
- ____ Flexibility and adaptability
- ____ Team player
- ____ Positive attitude
- ____ Creative problem solving

- ____ Self-confidence
- ____ Judgment and safety awareness
- ____ Responsibility and reliability
- ____ Communication skills
- ____ Initiative and enthusiasm
- ____ Receptiveness to feedback/criticism

What would be this applicant's most significant STRENGTHS as a counselor in the camp setting? _____

What would be this applicant's most significant WEAKNESSES as a counselor in the camp setting? _____

To your knowledge, has the applicant ever exhibited abusive or sexually improper tendencies toward others?
 YES NO

To your knowledge, has the applicant ever been convicted of a felony or a misdemeanor? YES NO

Please add any comments that might lend insight into this applicant's ability to work in a camp environment with children.

Thank you again for your assistance and time.